



# **Woking Joint Committee**

## **Together shaping our Borough**

Opportunity to ask questions of your local  
Councillors from 6.00pm for up to 30 minutes

6.00pm – 9.30pm  
Wednesday, 4 March 2015

Woking Borough Council Civic Offices  
Gloucester Square  
Woking, Surrey, GU21 6YL

### **Surrey County Council Appointed Members**

**Liz Bowes, Woking South East (Chairman)**  
**Ben Carasco, Woking North**  
**Will Forster, Woking South**  
**Linda Kemeny, Woking South West**  
**Saj Hussain, Knaphill and Goldsworth West**  
**Colin Kemp, Goldsworth East and Horsell Village**  
**Richard Wilson, The Byfleets**

### **Woking Borough Council Appointed Members**

**Cllr Graham Chrystie, Pyrford**  
**Cllr Gary Elson, West Byfleet**  
**Cllr Beryl Hunwicks, Horsell West**  
**Cllr Tina Liddington, Hermitage and Knaphill South**  
**Cllr Liam Lyons, Mount Hermon West**  
**Cllr John Kingsbury, St Johns and Hook Heath (Vice-Chairman)**  
**Cllr Mazaffar Ali, Maybury and Sheerwater**

Chief Executive  
**Ray Morgan**  
Woking Borough Council

Chief Executive  
**David McNulty**  
Surrey County Council

# You can get involved in the following ways

## ***Ask a question***

If there is something you wish know about how your council works or what it is doing in Woking, you can ask the joint committee a question about it. Woking Joint committee provides an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

## ***Write a question***

You can also put your question to the joint committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

# Get involved















## ***Sign a petition***

If you live, work or study in Woking and have a local issue of concern, you can petition the joint committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

## **Thank you for coming to the Woking Joint Committee meeting**

Your Partnership Officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: [sarah.goodman@surreycc.gov.uk](mailto:sarah.goodman@surreycc.gov.uk)  
Tel: 01483 518095

				
<p>Liz Bowes (Chairman) <a href="mailto:Liz.bowes@surreycc.gov.uk">Liz.bowes@surreycc.gov.uk</a> Woking South East</p>	<p>Cllr John Kingsbury (Vice Chairman) <a href="mailto:Cllrjohn.kingsbury@woking.gov.uk">Cllrjohn.kingsbury@woking.gov.uk</a> St John's and Hook Heath</p>	<p>Cllr Mazzafar Ali <a href="mailto:Cllrmazzafar.ali@woking.gov.uk">Cllrmazzafar.ali@woking.gov.uk</a> Maybury and Sheerwater</p>	<p>Ben Carasco <a href="mailto:Ben.carasco@surreycc.gov.uk">Ben.carasco@surreycc.gov.uk</a> Woking North</p>	<p>Cllr Graham Chrystie <a href="mailto:Cllrgraham.chrystie@woking.gov.uk">Cllrgraham.chrystie@woking.gov.uk</a> Pyrford</p>
				
<p>Cllr Gary Elson <a href="mailto:Cllrgary.elson@woking.gov.uk">Cllrgary.elson@woking.gov.uk</a> West Byfleet</p>	<p>Will Forster <a href="mailto:Will.forster@surreycc.gov.uk">Will.forster@surreycc.gov.uk</a> Woking South</p>	<p>Cllr Beryl Hunwicks <a href="mailto:Cllrberyl.hunwicks@woking.gov.uk">Cllrberyl.hunwicks@woking.gov.uk</a> Horsell West</p>	<p>Saj Hussain <a href="mailto:Saj.hussain@surreycc.gov.uk">Saj.hussain@surreycc.gov.uk</a> Knaphill and Goldsworth West</p>	<p>Linda Kemeny <a href="mailto:Linda.kemeny@surreycc.gov.uk">Linda.kemeny@surreycc.gov.uk</a> Woking South West</p>
				
<p>Colin Kemp <a href="mailto:Colin.kemp@surreycc.gov.uk">Colin.kemp@surreycc.gov.uk</a> Goldsworth East and Horsell Village</p>	<p>Cllr Tina Liddington <a href="mailto:Cllrtina.liddington@woking.gov.uk">Cllrtina.liddington@woking.gov.uk</a> Hermitage and Knaphill South</p>	<p>Cllr Liam Lyons <a href="mailto:Cllrliam.lyons@woking.gov.uk">Cllrliam.lyons@woking.gov.uk</a> Mount Hermon West</p>	<p>Richard Wilson <a href="mailto:Richard.wilson@surreycc.gov.uk">Richard.wilson@surreycc.gov.uk</a> The Byfleets</p>	

For councillor contact details, please contact Sarah Goodman  
Community Partnership and Committee Officer 01483 518095 [sarah.goodman@surreycc.gov.uk](mailto:sarah.goodman@surreycc.gov.uk) or  
visit [www.woking.gov.uk](http://www.woking.gov.uk) or [www.surreycc.gov.uk/woking](http://www.surreycc.gov.uk/woking)

## MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*

### **Broadcasting on the Web**

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website ([www.woking.gov.uk](http://www.woking.gov.uk), [www.surreycc.gov.uk/webcasts](http://www.surreycc.gov.uk/webcasts)). The images and sound recording may be used for training purposes within the Council. The broadcast will be stopped if any confidential/Part II items on the agenda are reached. Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

The Chairman of the meeting has the discretion to terminate or suspend filming, if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming might infringe the rights of any individual.

As cameras are linked to the microphones, could Members ensure they switch their microphones on before they start to speak and off when finished and do not remove the cards which are in the microphones.

The agenda for the meeting is set out below.

**If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please call Sarah Goodman, Community Partnership and Committee Officer on 01483 518095 or write to the Community Partnerships Team at or [sarah.goodman@surreycc.gov.uk](mailto:sarah.goodman@surreycc.gov.uk)**

**This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.**

## **OPEN PUBLIC QUESTIONS**

Members of the public and local businesses are invited to ask questions of Councillors about council services in the community. No advance notice is needed. If answers cannot be provided on the evening, then a written reply will be provided after the meeting.

## **AGENDA**

### **1 APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **2 MINUTES OF PREVIOUS MEETING**

(Pages 1 - 12)

To approve the minutes of the previous meeting as a correct record and agree that the Chairman signs the minutes.

### **3 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary and other interests from Members in respect of any item to be considered at the meeting.

#### **NOTES:**

- Members are bound by the Code of Conduct of the authority which appointed them to the Woking Joint Committee.
- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living with as if they were civil partners and the member is aware they have the interest.
- SCC Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests. WBC Members need to disclose all disclosable pecuniary interests and non-pecuniary interests, whether or not they have previously been recorded in the Register of Members' Interests.
- SCC Members must notify SCC's Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register. WBC Members must notify WBC's Monitoring Officer of any interests disclosed at the meeting which are not already recorded in the Register of Members' Interests.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

### **4 PETITIONS**

To receive an petitions in accordance with Standing Order 14.1. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council or Woking Borough Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

Petitions received:

- a) Timing of road works along Parvis Road and Byfleet Road.

**5 WRITTEN PUBLIC QUESTIONS**

To answer any questions from residents or businesses within the Woking Borough area in accordance with Standing Order 14.2. Notice should be given in writing or email to the Community Partnership and Committee Officer by 12 noon four working days before the meeting (12 noon on 26 February 2015).

**6 WRITTEN MEMBER QUESTIONS**

To receive any written questions from members under Standing Order 13. The deadline for member questions is 12 noon four working days before the meeting (12 noon on Thursday 26 February 2015).

**7 INTEGRATED YOUTH STRATEGY FOR WOKING (EXECUTIVE FUNCTION) (Pages 13 - 34)**

[Sue Barham/Mike Blower/Jeremy Crouch]  
(Approximate starting time 7.00pm)

To agree the Woking Integrated Youth Strategy for Woking and associated Action Plan

**8 LOCAL PREVENTION YOUTH TASK GROUP RECOMMENDATIONS (EXECUTIVE FUNCTION) (Pages 35 - 42)**

[Jeremy Crouch/Sue Barham]  
(Approximate starting time 7.20pm)

To agree the award of Local Prevention One to One Early Help contract and Neighbourhood grants in Woking to prevent young people from becoming Not in Education, Employment or Training.

**9 SUB-COMMITTEE UPDATE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) (Pages 43 - 50)**

[Cllr Hunwicks/Insp Nolan Heather]  
(Approximate starting time 7.35pm)

To update the committee on the work of the Health and Wellbeing Sub-Committee and the Community Safety Sub-Committee. Inspector Nolan Heather will update the Committee on the latest crime figures for the Borough.

**10 HIGHWAYS UPDATE (EXECUTIVE FUNCTION) (Pages 51 - 60)**

[Andrew Milne]  
(Approximate starting time 7.50pm)

To update the committee on highways schemes within the borough,

and to agree the Parking Surplus.

**11 A322 STUDY UPDATE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN)** (Pages 61 - 62)

[Ray Morgan]  
(Approximate starting time 8.10pm)

To update the committee on progress made with the study on traffic on the A322.

**12 WOKING TOWN CENTRE MANAGEMENT AGREEMENT - UPDATE 2015 (EXECUTIVE FUNCTION)** (Pages 63 - 72)

[Geoff McManus]  
(Approximate starting time 8.25pm)

To update the committee on progress made under the Woking Town Centre Management Agreement.

**13 LOCAL SUSTAINABLE TRANSPORT FUND - WOKING AREA (EXECUTIVE FUNCTION)** (Pages 73 - 94)

[Paul Fishwick]  
(Approximate starting time 8.40pm)

To update the committee on the remaining capital funding and the funding approved under delegated powers for the Business Forum since the last meeting.

**14 FORWARD PROGRAMME (FOR INFORMATION)** (Pages 95 - 98)

[Sarah Goodman/Sue Barham]  
(Approximate starting time 8.55pm)

To note the forward programme of the Woking Joint Committee.